**Participant Information Sheet**

**Title of Project**: INSERT TEXT

**Principal Aims:** INSERT TEXT

**Invitation**

You are being invited to take part in the research project *<title>.* This project is being undertaken by *<researcher>.*

Before you decide whether you wish to take part, it is important for you to understand why this research is being done and what it will involve. Please read this information carefully and discuss it with friends and relatives if you would like to. Ask us if there is anything that is unclear or if you would like more information.

**Why have I been chosen?**

INSERT TEXT

**Do I have to take part?**

You are free to decide whether you wish to take part. If you do decide to take part you will be asked to sign two consent forms, one is for you to keep and the other is for our records. You are free to withdraw from this project at any time, without prejudice, and without giving reasons.

**What will happen if I take part?**

INSERT TEXT

**If I take part, what do I have to do?**

INSERT TEXT

**What are the benefits of taking part?**

INSERT TEXT – *this can include benefits for the participant and benefits to third parties*

**Are there any risks associated with taking part? Will it cost me anything to take part?**

INSERT TEXT

**What if there is a problem?**

If you have a concern about any aspect of this project, you should speak to the researcher, whose details are below:

INSERT RESEARCHER DETAILS

If you remain unhappy about the research and/or wish to raise a complaint about any aspect of the way that you have been approached or treated during the course of the project please contact:

(SUITABLE PERSON AT RoSPA)

**How will information about me be used?**

INSERT TEXT - *explain what the data will be used for. It must be clear whether (e.g.) the data will be retained for use in future projects, or placed in a repository.*

**Who will have access to information about me? How will my confidentiality and privacy be safeguarded?**

INSERT TEXT

**Who is funding and organising the research?**

INSERT TEXT

**Contact for further information**

INSERT TEXT

**CONSENT FORM**

**Title of Project:** INSERT TEXT

**Name of Principal Investigator:** INSERT TEXT

## Please tick box

|  |  |  |
| --- | --- | --- |
| 1 | I confirm that I have read and understand the information sheet for the above project and have had the opportunity to ask questions. | □ |
| 2 | I understand that my participation is voluntary and that I am free to withdraw at any time. | □ |
| 3 | I agree to take part in this project. | □ |
| 4 | I understand that data collected about me during this project will be anonymised before it is submitted for publication (**delete if not applicable**). | □ |
| 5 | I agree to the interview/focus group being audio taped/video recorded (**delete if not applicable**). | □ |
| 6 | I agree to allow the data collected to be used for future research projects (**delete if not applicable**). | □ |
| 7 | I agree to be contacted about possible participation in future research projects (**delete if not applicable**). | □ |

|  |  |  |
| --- | --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of participant | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Researcher | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature |

**CONSENT FORM (for use with interviews etc.)**

**Title of Project:**

**Name of Principal Investigator:**

## Please tick box -

|  |  |  |
| --- | --- | --- |
| 1 | I am happy for any quotations to be used[[1]](#footnote-1) | □ |
| 2 | I do not want any quotations to be used | □ |
| 3 | I want to see any proposed quotations before making a decision | □ |

|  |  |  |
| --- | --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of participant | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Researcher | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature |

1. Please note all quotes will be given in an anonymised form. [↑](#footnote-ref-1)